**Undergraduate Exemption Request**

Lab directors who would like to request an exemption for an undergraduate to remain working in the laboratory during announced breaks should please provide the information below and submit this as an update to their ramp-up plan. This document can be uploaded in the Personnel section.

Date range for exemption (e.g., Nov. 25 - Feb 1, 2021):

Faculty Sponsor:

Faculty UVA computing ID: ­­­­­­­­­­­­­­­­­­­­­­­­

Faculty department/School:

Student name:

Student UVA computing ID:

Student department/School:

Location student will work in:

Describe the work the student will be doing and justify continuation of this work during the break period. Discuss any changes to the previously approved activities or schedules which will occur during the break period which is the subject of this request.