Email Subject: IRB-SBS (protocol number) Notification Due

Protocol Title:

Protocol Number:

Protocol Status: Active

In order to maintain your active status, we require a yearly protocol status update.

- Do you need to modify the protocol (link to: https://research.virginia.edu/irb-sbs/modifying-approved-protocol)? If so, click here. (link to copy protocol tool)
- Do you need to report an unexpected event or noncompliance (link to: https://research.virginia.edu/irb-sbs/reporting-unexpected-event)? If so, click here. (link to copy protocol tool)

If none of the above apply, click here (link to protocol status form) to either indicate that the protocol is still active or to close the study. Please note that if we do not receive a response in a timely manner, we will close your study.

If you have changes to your personnel, make sure to update the personnel listed on the protocol (link to: https://research.virginia.edu/irb-sbs/personnel-management-tool). If so, click here. (link to protocol’s personnel management tool)